

In-house \_\_\_\_\_  
Alumni Name \_\_\_\_\_  
Current Trinity Church Member \_\_\_\_\_

Website \_\_\_\_\_  
Open House \_\_\_\_\_

Boy \_\_\_\_\_  
Girl \_\_\_\_\_

**STEEPLE SCHOOL REGISTRATION FORM 2024-2025**

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Parent #1 \_\_\_\_\_ Parent #2 \_\_\_\_\_  
Home Address \_\_\_\_\_ Home Address \_\_\_\_\_  
(Street) (Street)  
(P.O. Box) (P.O. Box)  
(Town) (Zip Code) (Town) (Zip Code)  
Telephone \_\_\_\_\_ Telephone \_\_\_\_\_  
Cell phone \_\_\_\_\_ Cell phone \_\_\_\_\_  
Email \_\_\_\_\_ Email \_\_\_\_\_  
Child's Address \_\_\_\_\_

Please indicate your **first, second** and **third** class choices:

MORNING CLASSES..... :8:45-11:45 AM  
AFTERNOON CLASSES.....12:45-3:15 PM

**NURSERY:**

**Child must be 2 years 9 months by 9/1/24**

\_\_\_ 2 day AM /Step-Up\*(Mon.,Thurs.)....\$2920.00  
(\*Option to add Wed. additional.....\$150./mo.)  
\_\_\_ 2 day AM (Tues., Fri.).....\$2920.00  
\_\_\_ 3 day AM (Mon., Wed., Thurs.).....\$4420.00  
\_\_\_ 2 day PM (Mon, Wed).....\$2490.00  
\_\_\_ 3 day PM (Mon – Wed).....\$3740.00

**PRE-KINDERGARTEN:**

**Child must be 4 by 9/1/24**

\_\_\_ 3 day AM (Mon., Wed., Thurs.).....\$4350.00  
\_\_\_ 4 day AM (Mon.-Thurs).....\$5570.00  
\_\_\_ 5 day AM (Mon.-Fri.).....\$6490.00  
\_\_\_ Split (Mon PM, Tues, Fri AM).....\$3680.00  
\_\_\_ 3 day PM (Mon-Wed).....\$3840.00  
\_\_\_ 4 day PM (Mon – Thurs).....\$5120.00

\*\* Class cancellation will apply if enrollment is under eight (8) children..

**ENCLOSE \$100.00 REGISTRATION FEE PER FAMILY (NON-REFUNDABLE):** \_\_\_ CASH \_\_\_ CHECK  
(Please make check payable to **Steeple School**). # \_\_\_\_\_

**Tuition Payment Agreement**

I have received and read a copy of the 2024-2025 Steeple School Tuition Payment Policy. I agree to the terms of that policy.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

## TUITION PAYMENT POLICY 2024 – 2025 SCHOOL YEAR

### REGISTRATION:

- A \$100.00 *non-refundable* fee per family is due at the time of registration.
- A parent or guardian *must* sign the tuition payment agreement on the registration form in order for your child's registration to be complete.

### PAYMENT OPTIONS:

1. Annual Payment. Tuition for the 2024-2025 school year may be paid in one lump sum, due by **June 1, 2024**. Please see the Registration Form for the 2024-2025 tuition rates.
  2. Monthly Payments. For your convenience, the annual tuition is divided into ten (10) monthly payments. There will be a \$10.00 monthly administration fee added to each tuition payment. These payments are due by the 1<sup>st</sup> of each month, beginning **July 1, 2024** with the last payment due on **April 1, 2025**.
- Late Payments. Payments received after the 10<sup>th</sup> of each month are considered late. A \$15.00 late fee will be assessed on *any* payments received after the 10<sup>th</sup> of the month.
    - If you are unable to make your monthly payment on time, please contact Steeple School's Director immediately to discuss payment options. If your account becomes sixty (60) days past due, your child will be subject to withdrawal until the past due amount has been paid.

### RETURNED CHECKS

- A \$25.00 charge will be assessed for any check that is returned to Steeple School by the bank.

### WITHDRAWAL

- The first monthly tuition payment is *non-refundable*.
- Any additional refund will be determined by the Board of Directors.
- If, during the course of the year, it becomes necessary to withdraw your child from Steeple School, two (2) weeks written notice is required. Any refunds due will be applied within ten (10) business days of receiving the withdrawal notice.